

ORDINANCE BY  
COMMUNITY DEVELOPMENT/HUMAN RESOURCES COMMITTEE

04-0-0373

AN ORDINANCE AMENDING THE 2004 (COMMUNITY DEVELOPMENT FUND) BY ANTICIPATING AND APPROPRIATING \$1,871,150.00, THE 2004 (HOME INVESTMENT FUND) BY ANTICIPATING AND APPROPRIATING \$399,909.00, AND THE 2004 (INTERGOVERNMENTAL GRANT FUND) BUDGET BY ANTICIPATING AND APPROPRIATING \$146,970.00 AND TRANSFERRING APPROPRIATIONS FROM RESERVE ACCOUNTS TO ADMINISTRATIVE ACCOUNTS IN THE 2004 CDBG, HOME, AND HOPWA PROGRAMS; AND FOR OTHER PURPOSES.

**WHEREAS**, the City Council adopted on November 3, 2003 and the Mayor approved on November 10, 2003, projects and program administration to be included in the 2004 Community Development Block Grant (CDBG), 2004 Home Investment Partnership Grant (HOME), and 2004 Housing Opportunities for Persons with AIDS (HOPWA) Programs; and

**WHEREAS**, the administrative projects included in the 2004 CDBG program are:

CD-04-07,      Housing Rehabilitation Administration  
CD-04-55,      Housing Code Inspection

**WHEREAS**, the Budget Commission of the City of Atlanta has recommended increasing estimated receipts in the 2003 (Community Development Fund) Budget by \$1,871,150.00, the 2003 (HOME Investment Trust Fund) Budget by \$399,909.00, and in the 2003 (Intergovernmental Grant Fund) Budget by \$146,970.00.

**NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATLANTA, GEORGIA, as follows:**

**Section 1:** That the 2004 (Community Development Fund) Budget be and is amended hereby as follows:

**TRANSFER FROM APPROPRIATIONS**

1B01 Y46P0103A24A	2004 CDBG Program-Housing Rehabilitation Administration, CD-07	
79****	Reserve for Appropriations	<u>\$ 476,000.00</u>

**TRANSFER TO APPROPRIATIONS**

1B01 Y46P0103A24A	2004 CDBG Program-Housing Rehabilitation Administration, CD-07	
71****	Personnel Expenses	\$ 453,474.00
72****	Other Operating Expenses	15,926.00
75****	Internal Services Expenses	<u>6,600.00</u>
		<u>\$ 476,000.00</u>

**Section 2:** That the 2004 (Community Development Fund) Budget be and is amended hereby as follows:

**TRANSFER FROM APPROPRIATIONS**

1B01 Y43P0111A24A 79****	2004 CDBG Program-Housing Code Inspection, CD-88 Reserve for Appropriations	<u>\$ 220,000.00</u>
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**TRANSFER TO APPROPRIATIONS**

1B01 Y43P0111A24A 71****	2004 CDBG Program-Housing Code Inspection, CD-88 Personnel Expenses	\$ 199,271.00
72****	Other Operating Expenses	17,449.00
75****	Internal Services Expenses	<u>3,280.00</u>
		<u>\$ 220,000.00</u>

**Section 3:** That the 2004 (Community Development Fund) Budget be and is amended hereby as follows:

**ADD TO ANTICIPATIONS**

DEPARTMENT OF FINANCE  
Office of Grants Management

1B01 J13X0201A24J 631101	2004 CDBG Program-Administration Federal Grants/Entitlements	<u>\$ 667,434.00</u>
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**ADD TO APPROPRIATIONS**

1B01 J13X0201A24J 71****	2004 CDBG Program-Administration Personnel Expenses	\$ 612,434.00
72****	Other Operating Expenses	45,000.00
75****	Internal Services Expenses	<u>10,000.00</u>
		<u>\$ 667,434.00</u>

**Section 4:** That the 2004 (Community Development Fund) Budget be and is amended hereby as follows:

**ADD TO ANTICIPATIONS**

DEPARTMENT OF FINANCE  
Office of Grants Management

1B01 J13X0209A24J 631101	2004 CDBG Program-Administration-Indirect Costs Federal Grants/Entitlements	<u>\$ 590,712.00</u>
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**ADD TO APPROPRIATIONS**

1B01 J13X0209A24J 75****	2004 CDBG Program-Administration-Indirect Costs Internal Services Expenses	<u>\$ 590,712.00</u>
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**Section 5:** That the 2004 (Community Development Fund) Budget be and is amended hereby as follows:

**ADD TO ANTICIPATIONS**

DEPARTMENT OF THE MAYOR  
Bureau of Human Services

1B01 D25X0201A24J 631101	2004 CDBG Program-Administration Federal Grants/Entitlements	\$ <u>259,768.00</u>
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**ADD TO APPROPRIATIONS**

1B01 D25X0201A24J 71**** 72**** 75****	2004 CDBG Program-Administration Personnel Expenses Other Operating Expenses Internal Service Expenses	\$ 246,808.00 9,101.00 <u>3,859.00</u>
		\$ <u>259,768.00</u>

**Section 6:** That the 2004 (Community Development Fund) Budget be and is amended hereby as follows:

**ADD TO ANTICIPATIONS**

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT  
Bureau of Housing and Code Compliance

1B01 Y46X0201A24J 631101	2004 CDBG Program-Administration Federal Grants/Entitlements	\$ <u>219,807.00</u>
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**ADD TO APPROPRIATIONS**

1B01 Y46X0201A24J 71**** 72**** 75****	2004 CDBG Program-Administration Personnel Expenses Other Operating Expenses Internal Service Expenses	\$ 214,294.00 2,235.00 <u>3,278.00</u>
		\$ <u>219,807.00</u>

**Section 7:** That the 2004 (Community Development Fund) Budget be and is amended hereby as follows:

**ADD TO ANTICIPATIONS**

DEPARTMENT OF LAW

1B01 H11X0201A24J 631101	2004 CDBG Program-Administration Federal Grants/Entitlements	\$ <u>59,449.00</u>
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**ADD TO APPROPRIATIONS**

1B01 H11X0201A24J 71**** 72**** 75**** 77****	2004 CDBG Program-Administration Personnel Expenses Other Operating Expenses Internal Service Expenses Capital Expenses	\$ 57,097.00 1,332.00 820.00 <u>200.00</u>
		\$ <u>59,449.00</u>

**Section 8:** That the 2004 (Community Development Fund) Budget be and is amended hereby as follows:

**ADD TO ANTICIPATIONS**

DEPARTMENT OF FINANCE

Bureau of Accounting and Budget Administration

1B01 J53X0201A24J 631101	2004 CDBG Program-Administration Federal Grants/Entitlements	\$ 58,492.00
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**ADD TO APPROPRIATIONS**

1B01 J53X0201A24J 71**** 72**** 75****	2004 CDBG Program-Administration Personnel Expenses Other Operating Expenses Internal Service Expenses	\$ 54,751.00 2,900.00 841.00 \$ 58,492.00
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**Section 9:** That the 2004 (Intergovernmental Grant Fund) Budget be and is amended hereby as follows:

**ADD TO ANTICIPATIONS**

DEPARTMENT OF FINANCE

Office of Grants Management

1B02 J13X0201BMM0 631101	2004 HOPWA Program-Administration Federal Grants/Entitlements	\$ 74,585.00
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**ADD TO APPROPRIATIONS**

1B02 J13X0201BMM0 71**** 75****	2004 HOPWA Program-Administration Personnel Expenses Internal Services Expenses	\$ 73,037.00 1,548.00 \$ 74,585.00
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**Section 10:** That the 2004 (Intergovernmental Grant Fund) Budget be and is amended hereby as follows:

**ADD TO ANTICIPATIONS**

DEPARTMENT OF THE MAYOR

Bureau of Human Services

1B02 D25X0201BMM0 631101	2004 HOPWA Program-Administration Federal Grants/Entitlements	\$ 72,385.00
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**ADD TO APPROPRIATIONS**

1B02 D25X0201BMM0 71**** 75****	2004 HOPWA Program-Administration Personnel Expenses Internal Services Expenses	\$ 70,921.00 1,464.00 \$ 72,385.00
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**Section 11:** That the 2004 (HOME Investment Trust Fund) Budget be and is amended hereby as follows:

**ADD TO ANTICIPATIONS**

DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT  
Bureau of Housing and Code Compliance

3P05 Y46X0201A3N0 631101	2004 HOME Program-Administration Federal Grants/Entitlements	\$ <u>399,909.00</u>
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**ADD TO APPROPRIATIONS**

3P05 Y46X0201A3N0 71**** 72**** 75**** 77****	2004 HOME Program-Administration Personnel Expenses Other Operating Expenses Internal Services Expenses Capital Expenses	\$ 335,629.00 16,700.00 42,580.00 <u>5,000.00</u>
		\$ <u>399,909.00</u>

**Section 12:** That Article "C", Classification Plan, Section 5-2062 of the Code of Ordinances, City of Atlanta, Georgia be and is amended as follows:

(A). That the following positions within the Department of Planning and Community Development, Bureau of Housing and Code Compliance, Housing Rehabilitation Administration, be and the same are hereby transferred from 1B01 511001 Y46P0103A23A to 1B01 511001 Y46P0103A24A effective January 6, 2004.

<u>POSITION NUMBER</u>	<u>CLASSIFICATION</u>	<u>CLASS CODE</u>	<u>SALARY RANGE</u>
00032	Housing Development Specialist, Senior	523011	17
00033	Office Assistant	523006	7
00039	Housing Rehabilitation Advisor	523006	13
00040	Housing Rehabilitation Manager	523015	23
00043	Housing Rehabilitation Advisor	523006	13
00046	Administrative Assistant	314002	11
18831	Housing Development Specialist, Senior	523011	17
21192	Housing Development Specialist, Senior	523011	17
21193	Housing Development Specialist, Senior	523011	17
19372	Director	312027	35

(B). That the following positions within the Department of Planning and Community Development, Bureau of Housing and Code Compliance, Housing Code Inspection, be and the same are hereby transferred from 1B01 511001 Y43P0111A23A to 1B01 511001 Y45P0111A24A effective January 6, 2004.

<u>POSITION NUMBER</u>	<u>CLASSIFICATION</u>	<u>CLASS CODE</u>	<u>SALARY RANGE</u>
00052	Code Enforcement Officer	523002	11
00053	Office Assistant, Senior	112003	7
00054	Code Enforcement Officer	523002	11
00055	Code Enforcement Officer	523002	11
00057	Code Enforcement Officer	523002	11

(C). That the following positions including incumbents within the Department of Finance, Office of Grants Management, be and the same are hereby transferred from 1B01 511001 Y13X0201A23J to 1B01 511001 J13X0201A24J effective January 6, 2004.

<u>POSITION NUMBER</u>	<u>CLASSIFICATION</u>	<u>CLASS CODE</u>	<u>SALARY RANGE</u>
00085	Administrative Assistant	314008	11
00080	Budget and Policy Analyst	311119	21
20679	Budget and Policy Analyst	311119	21
37637	Budget and Policy Analyst	311119	21
00083	Budget and Policy Analyst, Senior	311120	24
09514	Budget and Policy Analyst, Senior	311120	24
12014	Budget and Policy Analyst, Senior	311120	24
24147	Budget and Policy Analyst, Senior	311120	24
00084	Budget and Policy Analyst, Principal	311121	27
09717	Budget and Policy Analyst, Manager	311131	30

(D). That the following positions within the Department of the Mayor, Bureau of Human Services, be and the same are hereby transferred from 1B01 511001 D25X0201A23J to 1B01 511001 D25X0201A24J effective January 6, 2004.

<u>POSITION NUMBER</u>	<u>CLASSIFICATION</u>	<u>CLASS CODE</u>	<u>SALARY RANGE</u>
17180	Social Projects Specialist	314035	17
17186	Social Projects Specialist	314035	17
22163	Administrative Assistant, Senior	314002	11
22164	Homeless Service Coordinator	314045	13
00094	Special Projects Specialist	314035	17

(E). That the following positions within the Department of Planning and Community Development, Bureau of Housing and Code Compliance be and the same are hereby transferred from 1B01 511001 Y46X0201A23J to 1B01 511001 Y46X0201A24J effective January 6, 2004.

<u>POSITION NUMBER</u>	<u>CLASSIFICATION</u>	<u>CLASS CODE</u>	<u>SALARY RANGE</u>
00034	Housing Project Monitor	523013	11
00064	Financial Manager	311008	24
00092	Office Assistant	114006	7
00079	Management Analyst	311057	21

(F). That the following position within the Department of Law, be and the same is hereby transferred from 1B01 511001 H11X0201A23J to 1B01 511001 H11X0201A24J effective January 6, 2004.

<u>POSITION NUMBER</u>	<u>CLASSIFICATION</u>	<u>CLASS CODE</u>	<u>SALARY RANGE</u>
00098	Senior Assistant City Attorney	315008	32

(G). That the following position within the Department of Finance, Bureau of Accounting and Budget Administration, be and the same is hereby transferred from 1B01 511001 J53X0201A23J to 1B01 511001 J53X0201A24J effective January 6, 2004.

<u>POSITION NUMBER</u>	<u>CLASSIFICATION</u>	<u>CLASS CODE</u>	<u>SALARY RANGE</u>
00096	Accountant, Senior	311042	21

(H). That the following positions within the Department of Finance, Office of Grants Management, be and the same are hereby transferred from 1B02 511001 J13X0201BML0 to 1B02 511001 J13X0201BMM0 effective January 6, 2004.

<u>POSITION NUMBER</u>	<u>CLASSIFICATION</u>	<u>CLASS CODE</u>	<u>SALARY RANGE</u>
18552	Budget and Policy Analyst	311057	21

(I). That the following position and incumbent within the Department of the Mayor, Bureau of Human Services Management, be and the same is hereby reclassified and transferred from 1B02 511001 D25X0201BML0 to 1B02 511001 D25X0201BMM0 effective January 6, 2004.

<u>POSITION NUMBER</u>	<u>CLASSIFICATION</u>	<u>CLASS CODE</u>	<u>PAY GRADE</u>	<u>ANNUAL SALARY</u>
18631	FROM: Administrative Analyst	314006	17	\$34,357- 48,311
	TO: Grants Management Analyst	311057	21	\$39,800- 56,086

(J). That the following positions within the Department of Planning and Community Development, Bureau of Housing and Code Compliance, be and the same are hereby transferred from 3P05 511001 Y46X0203A3M0 to 3P05 511001 Y46X0201A3N0 effective January 6, 2004.

<u>POSITION NUMBER</u>	<u>CLASSIFICATION</u>	<u>CLASS CODE</u>	<u>SALARY RANGE</u>
00036	Office Assistant	112002	7
00037	Deputy Director,	312186	27
00041	Loan Program Manager	311079	23
00042	Housing Rehabilitation Advisor	523006	13
00049	Housing Rehabilitation Advisor	523006	13
21192	Housing Development Specialist, Senior	523011	17
19372	Director	312027	35

**Section 13:** That Section 7-4112, Automobile Allowances, of the Code of Ordinances, City of Atlanta, Georgia be and is amended as follows:

(A). That approved automobile expense reimbursements for the following positions within the Department of Planning and Community Development, Bureau of Housing and Code Compliance, Housing Rehabilitation Administration, be and the same are hereby transferred from 1B01 527005 Y46P0103A23A to 1B01 527005 Y46P0103A24A effective January 6, 2004.

<u>POSITION NUMBER</u>	<u>CLASSIFICATION</u>	<u>CLASS CODE</u>	<u>SALARY RANGE</u>
00033	Office Assistant	523006	7
00039	Housing Rehabilitation Advisor	523006	13
00040	Housing Rehabilitation Manager	523015	23
00043	Housing Rehabilitation Advisor	523006	13
19372	Director		35

(B). That approved automobile expense reimbursements for the following positions within the Department of Planning and Community Development, Bureau of Housing and Code Compliance, Housing Code Inspection, be and the same are hereby transferred from 1B01 527005 Y43P0111A23A to 1B01 527005 Y45P0111A24A effective January 6, 2004.

<u>POSITION NUMBER</u>	<u>CLASSIFICATION</u>	<u>CLASS CODE</u>	<u>SALARY RANGE</u>
00051	Code Enforcement Officer	523002	11
00054	Code Enforcement Officer	523002	11
00055	Code Enforcement Officer	523002	11
00057	Code Enforcement Officer	523002	11

(C). That approved automobile expense reimbursements for the following position the Department of Finance, Office of Grants Management, be and the same is hereby paid from 1B01 527005 J13X0201A24J effective January 6, 2004.

<u>POSITION NUMBER</u>	<u>CLASSIFICATION</u>	<u>CLASS CODE</u>	<u>SALARY RANGE</u>
20679	Budget and Policy Analyst	311057	21
24147	Budget and Policy Analyst, Senior	311120	24
00083	Budget and Policy Analyst, Senior	311120	24

(D). That approved automobile expense reimbursements for the following positions within the Department of Planning and Community Development, Bureau of Housing and Code Compliance, be and the same are hereby transferred from 1B01 527005 Y46X0201A23J to 1B01 527005 Y46X0201A24J effective January 6, 2004.

<u>POSITION NUMBER</u>	<u>CLASSIFICATION</u>	<u>CLASS CODE</u>	<u>SALARY RANGE</u>
00034	Housing Project Monitor, Senior	523013	11



(E). That approved automobile expense reimbursements for the following position within the Department of the Mayor, Bureau of Human Services be and the same is hereby transferred from 1B01 527005 D25X0201A23J to 1B01 527005 D25X0201A24J effective January 6, 2004.

<u>POSITION NUMBER</u>	<u>CLASSIFICATION</u>	<u>CLASS CODE</u>	<u>SALARY RANGE</u>
17180	Social Projects Specialist	314035	13

(F). That approved automobile expense reimbursements for the following positions within the Department of Planning and Community Development, Bureau of Housing and Code Compliance, Housing Rehabilitation Administration, be and the same are hereby charged to and paid from 1B01 527005 Y46P0103A24A effective January 6, 2004.

<u>POSITION NUMBER</u>	<u>CLASSIFICATION</u>	<u>CLASS CODE</u>	<u>SALARY RANGE</u>
00032	Housing Development Specialist, Senior	523011	17
18831	Housing Development Specialist, Senior	523011	17
21192	Housing Development Specialist, Senior	523011	17
21193	Housing Development Specialist, Senior	523011	17

(G). That approved automobile expense reimbursements for the following positions within the Department of Planning and Community Development, Bureau of Housing and Code Compliance, be and the same are hereby charged to and paid from 3P05 527005 Y46X0201A3N0 effective January 6, 2004.

<u>POSITION NUMBER</u>	<u>CLASSIFICATION</u>	<u>CLASS CODE</u>	<u>SALARY RANGE</u>
00042	Housing Rehabilitation Advisor	523006	13
00049	Housing Rehabilitation Advisor	523006	13
00037	Deputy Director	312186	27

**Section 14:** That all positions contained herein shall be subject to the availability of funds from the U.S. Department of Housing and Urban Development for the purpose of funding these positions, and said positions shall be terminated and abolished at such time as funding is no longer available to fund said positions.

**Section 15:** That all ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.